

HOWARD COUNTY HISTORIC PRESERVATION COMMISSION

GENERAL APPLICATION FOR CERTIFICATE OF APPROVAL AND TAX CREDIT PRE-APPROVAL

SUBMIT 10 COPIES of this application package, including all supporting materials required on pages 2-5 of this application to Howard County Department of Planning and Zoning. Applications must be received no later than 5:00 pm 22 days prior to the meeting. Applications can be submitted via mail, but may result in missing the deadline. Applications are not accepted via email or fax.

Address: 3430 Court House Drive, Ellicott City, MD 21043

Meeting Information

The Historic Preservation Commission (HPC) meets at 7:00 pm generally on the first Thursday of each month at 3430 Court House Dr., Ellicott City, MD. Please contact us regarding emergency applications.

Questions

Please contact Samantha Holmes, Historic Preservation Planner at 410-313-4428 or sholmes@howardcountymd.gov.

FOR STAFF USE ONLY

Application #:

HPC -

MA - 20-25

Meeting Date:

posted online MA

Date Received:

5/6/2020 ^{SA}

PROPERTY INFORMATION

Address of Subject Property: 3565 CHURCH ROAD

Name of Property Owner: JEFF RASMUSSEN / SUSAN MORIARTY

Historic District (please check): ☒ Ellicott City Local Historic District ☐ Lawyers Hill Local Historic District

Is this property listed on the Howard County Historic Sites Inventory? ☒ Y ☐ N #HO- _____

APPLICANT INFORMATION

Name of Applicant (please only provide one name for contact purposes): JEFF RASMUSSEN

Mailing address: 3565 CHURCH RD, ELICOTT CITY MD 21043

Phone No. (W) 443 310 6727 (H) 410 480 1655

Email: jeffrasmussen@verizon.net Contact Preference: EMAIL

BELOW FOR STAFF USE ONLY

Tax Account Number: _____

Map _____ Parcel _____

Part 1: General Application for Certificate of Approval

ALL APPLICATIONS MUST INCLUDE: The information required in this checklist must be provided or the application will be incomplete and may be rejected for consideration by the Commission. Please check each box below to confirm you have provided this information.

- ☒ Labeled, color photographs of existing property conditions, printed on 8.5x11 paper, no more than two images per page. Do not submit individual 4x6 photographs.
- ☒ A detailed description of the proposed work (include below or provide on a separate sheet of paper if more space is needed— do not add proposed work into the Guidelines justification section).
- ☒ Product specification sheets/photographs of product that clearly shows materials, colors, and dimensions.
- ☐ Plot plan of property, site plans, or elevations (as applicable to proposal; but required for any new construction).
- ☐ For major alterations: elevation drawings of proposed structure indicating dimensions, design, height, color, and materials. Product spec sheets are required for all new elements.
- ☒ A completed Part 2 of this application (page 3-4). Application may be rejected if not complete. If Part 2 is not suitable for your project, please type up a detailed explanation on a separate piece of paper.
- ☒ A completed Part 3 of this application (page 5) if you seek tax credits for any work.
- ☒ A completed Part 4 of this application (page 5). If the owner is not the applicant, the owner's signature is also required.
- ☒ I have read the Ellicott City or Lawyers Hill Design Guidelines and find my proposal complies with the recommendations in the Guidelines, as indicated below.

DESCRIPTION OF PROPOSAL: If more room is required, please provide write up on a separate sheet of paper to best organize proposed work. Continue to Part 2 (page 3-5) to complete required checklists.

Please see attached doc

DESIGN GUIDELINES: Consult the Ellicott City or Lawyers Hill Design Guidelines on the Howard County website at <https://www.howardcountymd.gov/Departments/Planning-and-Zoning/Conservation-and-Preservation/Historic> and provide a brief description of how the proposal meets the recommendations of the Guidelines, including the applicable chapter and section. Please type up on a separate sheet of paper if more space is needed.

Please see attached doc

Part 2: General Application for Certificate of Approval Checklist

TYPE OF ALTERATION: Please check the appropriate box for the proposed work and fill in required blanks. Specs sheets and photos must be provided or the application may be considered incomplete and rejected for consideration by the Commission.

You may create your own document if it better explains the project, be sure to include details such as materials and colors for all existing/previously existing and proposed features.

☐ **DOORS AND STORMS DOORS:** Refer to page 35 of the Ellicott City Guidelines and pages 26-29 of the Lawyers Hill Guidelines.

Existing Type: _____

Proposed Type: _____

Existing Color: _____

Proposed Color: _____

Existing Material: _____

Proposed Material: _____

Additional Info Included: ☐ Yes ☐ NoSpecs/Photos Included: ☐ Yes ☐ NoIs this item being repaired? ☐ Yes ☐ NoIs this item being replaced? ☐ Yes ☐ No

☐ I seek tax credit pre-approval for this item.

For any proposed door replacement—the spec sheets must show the actual panel and window arrangement of new doors. Photos of existing doors should indicate the location on the house of any door proposed to be replaced.

☐ **WINDOWS:** Refer to page 38 of the Ellicott City Guidelines and page 26 of the Lawyers Hill Guidelines.

Existing Material: _____

Proposed Material: _____

Existing Color: _____

Proposed Color: _____

Existing Sash Arrangement: _____

Proposed Sash Arrangement: _____

Additional Info Included: ☐ Yes ☐ NoSpecs/Photos Included: ☐ Yes ☐ NoIs this item being repaired? ☐ Yes ☐ NoIs this item being replaced? ☐ Yes ☐ No

☐ I seek tax credit pre-approval for this item.

For any proposed window replacement—the spec sheets must show the actual sash arrangement of the new windows. Photos of existing windows should indicate the location on the house of any window proposed to be replaced.

☐ **WALLS/SIDING:** Refer to pages 25-30 of the Ellicott City Guidelines and pages 21-24 of the Lawyers Hill Guidelines.

Existing Material: _____

Proposed Material: _____

Existing Color: _____

Proposed Color: _____

Additional Info Included: ☐ Yes ☐ NoSpecs/Photos Included: ☐ Yes ☐ NoIs this item being repaired? ☐ Yes ☐ NoIs this item being replaced? ☐ Yes ☐ No

☐ I seek tax credit pre-approval for this item.

Part 2: General Application for Certificate of Approval Checklist

TYPE OF ALTERATION: Please check the appropriate box for the proposed work and fill in required blanks. You may create your own document if it better explains the project, be sure to include details such as materials and colors for all existing/previously existing and proposed features.

☒ **PAINTING:** Refer to page 50 of the Ellicott City Guidelines and page 31 of the Lawyers Hill Guidelines.

Existing Color: attached doc

Proposed Color: _____

Paint Chip Included: ☐ Yes ☐ No

Area(s) to be painted: _____

Additional Info Included: ☐ Yes ☐ No

☒ I seek tax credit pre-approval for this item.

☐ **ROOF:** Refer to page 31 of the Ellicott City Guidelines and page 26 of the Lawyers Hill Guidelines.

Existing Material: _____

Proposed Material: _____

Existing Color: _____

Proposed Color: _____

Additional Info Included: ☐ Yes ☐ No

Specs/Photos Included: ☐ Yes ☐ No

Is this item being repaired? ☐ Yes ☐ No

Is this item being replaced? ☐ Yes ☐ No

☐ I seek tax credit pre-approval for this item.

☐ **SHUTTERS:** Refer to page 42 of the Ellicott City Guidelines and page 28 of the Lawyers Hill Guidelines.

Existing Type: _____

Proposed Type: _____

Existing Color: _____

Proposed Color: _____

Existing Material: _____

Proposed Material: _____

Additional Info Included: ☐ Yes ☐ No

Specs/Photos Included: ☐ Yes ☐ No

Is this item being repaired? ☐ Yes ☐ No

Is this item being replaced? ☐ Yes ☐ No

☐ I seek tax credit pre-approval for this item.

☐ **OTHER (such as lighting, railings, other repairs, tree removal, demolition, etc. Please explain in detail):** Refer to applicable Guidelines. For signs please use separate Sign Application. For New Construction use separate New Construction Application. Please attach additional pages as necessary or write up separate document.

Description: _____

Specs/Photos Included: ☐ Yes ☐ No

Additional Info Included: ☐ Yes ☐ No

Is this item being repaired? ☐ Yes ☐ No

Is this item being replaced? ☐ Yes ☐ No

☐ I seek tax credit pre-approval for this item.

Part 3: Historic Property Tax Credits

Historic Property Tax Credits 20.112 and 20.113 Eligibility Requirements

Please check the appropriate box:

In accordance with Sections 16.606, 20.112 and 20.113 of the Howard County Code, I request the pre-approval of eligible work to qualify for property tax credits for the following preservation and restoration work:

- ☒ A structure listed on (or eligible for inclusion in) the Howard County Historic Sites Inventory and is designated by the Commission as historically significant.
- ☒ An existing principal structure or historic outbuilding located within a local historic district in Howard County, which is determined by the Commission to be of historic or architectural significance, or to be architecturally compatible with the historic structures in the district .
- ☐ A landscape feature located within a local historic district or listed on the Historic Sites Inventory, which is determined by the Commission to be of historic or architectural significance.
- ☐ A cemetery, at least 50 years old, not operated as a business, which is listed on the Howard County Cemetery and Gravesites Inventory under Section 16.1303 of the County Code.


Please Note: There is a separate application for final tax credit approval. Copies of cancelled checks, receipts and paid invoices are required for final approval. Invoices should be itemized to separate repairs to the items pre-approved from those that are not eligible for the tax credit.

Part 4: Authorizing Signature to Submit Application:

I hereby certify by the below signatures(s) that the information supplied herewith is correct and complete and authorizes such periodic on-site inspections by the Department of Planning and Zoning and its agents as may be necessary to review this application and any petitions filed in connection herewith and to enforce the Historic District Guidelines and other applicable laws. This right-of-entry shall continue until all administrative appeals pertaining to the property have been exhausted. I have read and understand the above terms regarding the Historic Property Tax Credit Programs.

SIGNATURE(S):

If the Applicant is not the owner of the subject property, the owner's signature authorizing the proposed work is required .

	<i>May 6 2020</i>		
Applicant or Authorized Agent	Date	Owner (if different than Applicant)	Date

Description of Proposal:

Repainting exterior of Home, Carriage House, and Deck located at 3565 Church Road, Ellicott City Maryland 21043. Each structure may be priced separately in order to accommodate contractor’s and/or owner’s scheduling. Power wash, scrape, calk and repair all damaged wood where needed in order to complete painting in a satisfactory manner.

Design Guidelines:

We have consulted the Ellicott City Design Guidelines on the Howard County website and believe this work falls within the recommendations of Chapter 6 Rehabilitation and Maintenance of Existing Buildings - A. General Guidelines for Historic Buildings and -N. Colors and Painting para 3. Routine Maintenance since we are closely matching existing paint colors. Please refer to Part 2 below.

Part 2. General Application for Certificate of Approval Checklist in which we are seeking tax credits pre-approval:

Surface	Present Color	Proposed (Behr)
Siding	light gray	Classic Silver PPU18-11
Shutters/Lattice	charcoal	Coal Mine N540-7
Trim	white	Minimalistic PPU25-12
Accents/Gingerbread	purple	Flower Girl P570-3
Porch Ceiling	robins egg blue	Ethereal Mood MQ3-52
Porch Floor	battleship gray	Elemental Gray PPU26-06
Deck	light green moss	Jojoba N390-3

3565 Church Road





3565 Church Road





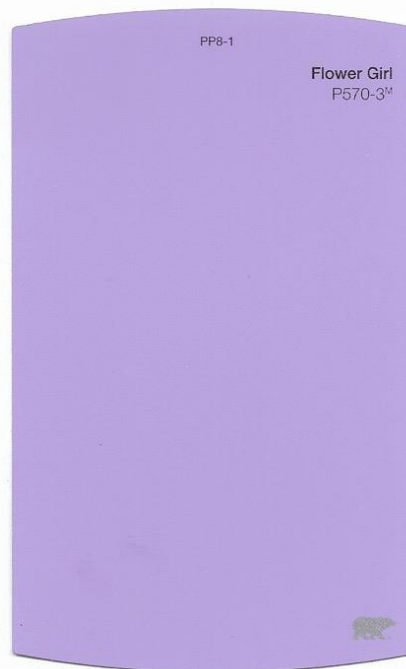
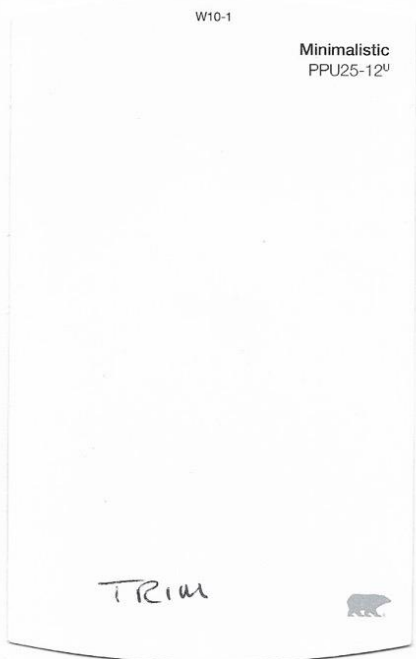
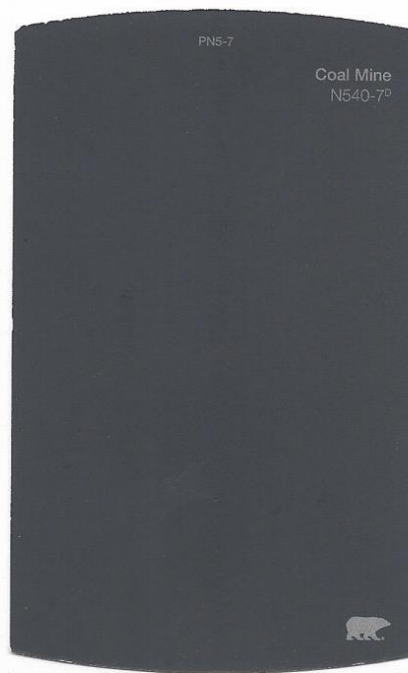
3565 Church Road

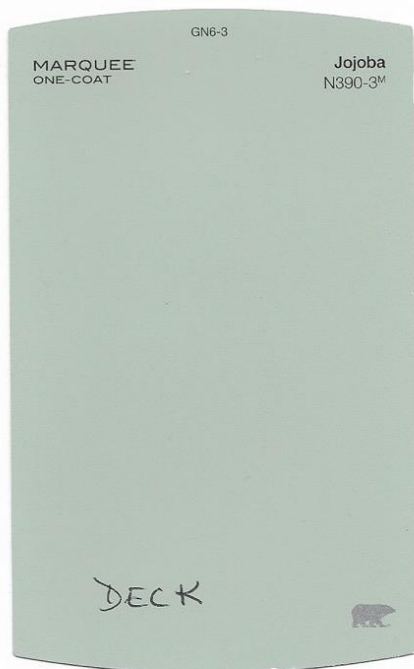
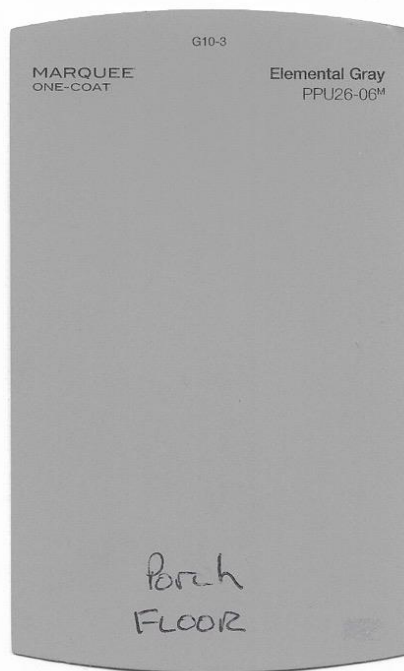
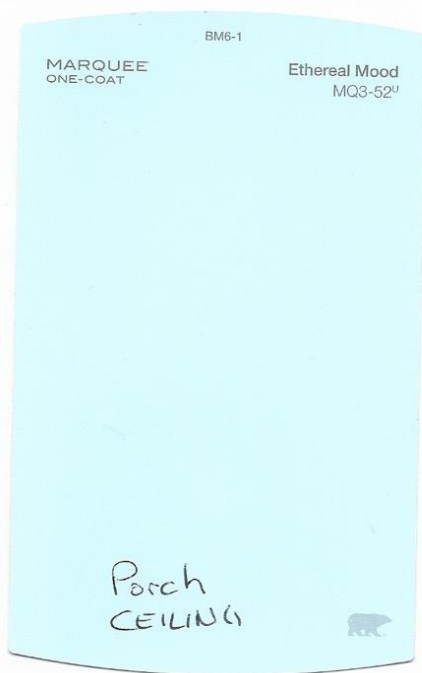




3565 Church Road Carriage House









HOWARD COUNTY HISTORIC PRESERVATION COMMISSION

ELlicott City Historic District ■ LAWYERS HILL Historic District

3430 Court House Drive ■ Ellicott City, Maryland 21043

Administered by the Department of Planning and Zoning

www.howardcountymd.gov

410-313-2350

FAX 410-313-3467

TDD 410-313-2323

HPC EXECUTIVE SECRETARY EXEMPTION DETERMINATION FOR MINOR ALTERATIONS AND TAX CREDIT PRE-APPROVAL

APPLICANT INFORMATION:	PROPERTY INFORMATION:
Jeff Rasmussen 3565 Church Road Ellicott City, MD 21043	Property Address: 3565 Church Road, Ellicott City Minor Alteration Case Number: MA-20-25 Property Information: Map 25, Parcel 14
OWNER INFORMATION:	HISTORIC DISTRICT INFORMATION
Jeff Rasmussen and Susan Moriarty 3565 Church Road Ellicott City, MD 21043	Ellicott City Historic District <input checked="" type="checkbox"/> Lawyers Hill Historic District <input type="checkbox"/>

PROPOSED WORK

The applicant proposes to prep and repaint the exterior of the house, carriage house and deck. The prep will include power washing, scraping, caulking and repairing all damaged wood, where needed, in order to complete painting in a satisfactory manner. The applicant will paint the house as follows:

Surface	Present Color	Proposed (Behr)
Siding	light gray	Classic Silver PPU18-11
Shutters/Lattice	charcoal	Coal Mine N540-7
Trim	white	Minimalistic PPU25-12
Accents/Gingerbread	purple	Flower Girl P570-3
Porch Ceiling	robins egg blue	Ethereal Mood MQ3-52
Porch Floor	battleship gray	Elemental Gray PPU26-06
Deck	light green moss	Jojoba N390-3

The carriage house doors and brackets will be painted Coal Mine N540-7. The front door on the historic house will be painted Flower Girl (purple), to match the fish scales, cornices and gingerbread trim. The applicant seeks tax credit pre-approval for the work and the historic portion of the house (excluding the modern rear addition and deck) and carriage house are eligible.

COMPLIANCE WITH GUIDELINES:

The Executive Secretary has determined that the proposed work is considered a minor alteration and is consistent with the Guidelines as referenced below.

Chapter 6.N: Rehabilitation and Maintenance of Existing Structures; Colors and Painting

- 1) Use colors that were historically used on the building.
- 2) Se colors appropriate to the period and style of the building.
- 3) Use colors that are generally compatible with (and do not clash with) the colors used in the district, particularly on neighboring buildings...In general use calm or subdued colors, reserving bright colors for small, important details, such as doors or trim.

COMPLIANCE WITH COUNTY CODE SECTION 20.112 FOR TAX CREDIT PRE-APPROVAL:

The Executive Secretary has determined that the proposed work is eligible for historic property tax credits and is consistent with the County Code as referenced below.

- 1) The repair or replacement of exterior features of the structure;
- 2) Work that is necessary to maintain the physical integrity of the structure with regard to safety,

durability, or weatherproofing;
3) Maintenance of the exterior of the structure, including routine maintenance as defined in section 16.601 of the County Code.

Date Posted to HPC Website:	Executive Secretary Signature
5/15/2020	<p>DocuSigned by:  2009CCB91D534A7...</p> <p>Beth Burgess, Executive Secretary Historic Preservation Commission</p> <p>5/15/2020 Date</p>

3565 Church Road, Ellicott City Minor Alteration Determination		
AFTER 5 DAYS POSTING ON WEBSITE:		
Written Objection WAS NOT Received:	Written Objection WAS Received:	Date Issued:
<input type="checkbox"/> No written objection was received and the proposed work was determined to be a minor alteration, not requiring Commission approval.	<input type="checkbox"/> Yes, a written objection was received. A Certificate of Approval is required.	
Executive Secretary Signature		
<p>_____ Beth Burgess, Executive Secretary Historic Preservation Commission</p> <p style="text-align: right;">Date</p>		

IMPORTANT APPLICANT INFORMATION

1. As the work progresses, if you find that changes to the pre-approved work are necessary, you must contact the Historic Preservation Commission Staff representative to determine if the proposed changes must be approved.
2. In order for labor to be eligible for the tax credit, the contractor must hold an active MHIC license or other applicable license. All invoices must include the contractor's license number and a clear, itemized scope of work for each item being claimed.
3. Submit receipts and canceled checks for materials or contracts showing that the invoice has been paid. Copies of receipts are acceptable.
4. Indicate the total amount of tax credit being claimed on the application form.
5. Submit photographs showing the completed work.

When the work has been completed, submit the Final Tax Credit Application form and your application will be scheduled for the next available Commission meeting for which it meets the application deadline. A dollar amount of tax credit will be approved based on the receipts, checks, contracts, and documentation submitted. The final approval will then be forwarded to Howard County Department of Finance.